

## Minutes: Committee Meeting 13/01/2012

All the action points are James and Caitlin – feel free to delegate these!!

### Attendees:

Apologies from Caitlin.

### 1. Publicity

- James Faux to organise big publicity effort on Tuesday and Friday next week.
- James to make a timetable for flyering on other days.
- Caitlin to book table in Sherfield on Friday lunchtime.

### 2. CUGs

- We have:
  - Catriona
  - Greg Pye
  - Simon Pedley
  - Shadow
  - Dave Wakefield
  - Mark O'Donoghue
  - Rob Perkins
  - Lydia
  - Chris Oldfield
  - David Kurka
- Caitlin: please could you email Tom all the email addresses.

### 3. Timetable for who's in charge of each day

| Time        | Activity       | Mon   | Tues  | Wed   | Thur      | Fri     |
|-------------|----------------|---|-------|---|-----------|---------|
| 8am         | Prayer Meeting | EMS   | EMS   | EMS   | EMS       | EMS     |
| 8:45        | Flyering       | Flyer after prayer meeting with CUGs                    |       |   |           |         |
| 10:30 (tbc) | CUG Meeting    | James   | Funmi |   | Josh F    | EMS/Tom |
| 12pm        | Talk 1         | James   | Funmi | No talk –<br>publicity/questionnaires instead | Josh F    | EMS/Tom |
| 1pm         | Talk 2         | James   | Funmi |   | Josh F    | EMS/Tom |
| Afternoon   | Publicity      | Anyone who’s free do questionnaires/publicity with CUGs |       |   |           |         |
| 7:30pm      | All Souls      |   | James | Tom   | Andy Jack |         |

- Prayer meeting at back of SAF (easier to get to and go out from to flyer)
- Ezequiel to organise/delegate prayer meeting.
- Someone to get big stash of flyers before each meeting. Easiest to have someone to have a stash in their bag overnight so they don't have to go to cupboard early in the morning. James – could you make sure this happens please.
- 10:30 CUG meeting. Probably in SAF. Lead by Andy Towner. This is where the CUGs meet to pray and chat about conversations they have, feedback etc. Helpful to have someone from CU at each meeting. Go straight from meeting to setting up lunchbar/publicity.
- Talks to be hosted by named individual.
- If anyone's got the afternoon off – either spend it with friends or if you're like me and don't have any friends, do some questionnaires and make some friends.

- Named person to lead a group from college to All Souls for any “randomers”. Meet outside SAF at 6:15. Joel and Min go earlier with internationals.

#### **Food**

- Caitlin – book out urn
- Bulk buy tea, coffee, crisps, plates, cups etc.
- THE BIG DEBATE: Sandwiches or Pizza? Decision to be made at next meeting on Wednesday.

#### **Follow Up**

- 6 weeks doing the “Uncover Course” – lead by Shadow.
- 12-1pm on Tuesdays (with an alternative less formal course meeting at other times).
- James to make cards/invitations for people to sign-up at events.
- Group Leaders – Confirmed:
  - Tom R
  - James F
  - Andy Jack
  - John Raftery
  - Joel
  - Min
- Group Leaders - To be asked:
  - Chris
  - Chloe
  - Lisa
  - Phoebe
  - Pamela
  - Denise
- Shadow running training for leaders this Tuesday lunchtime, 12-1pm.
- Check stock of Uncover and Luke’s Gospels.
- Sunday Church tours: James - perhaps add this to the feedback forms.

#### **Other Stuff**

- James to put events on Union Calendar
- Caitlin to book projector for mission week.
- James to donate SIM card for text-a-question.
- Order bethinking booklets and Uncovers (if we need).